

General – "Connect Everything. Build Anything."

Subject: Request to Attend GraphQL Summit 2025 – San Francisco, Oct 6–8

Hi [Manager],

I'd like to request approval to attend [GraphQL Summit 2025](#), Apollo's flagship conference taking place October 6–8 at the Hyatt Regency San Francisco. This is the world's largest event focused on GraphQL and modern API platforms, bringing together developers, architects, and API leaders for three days of deep learning, networking, and real-world insights.

The theme for this year is **"Connect Everything. Build Anything."** The conference will focus on API orchestration, emerging agent-powered systems, MCP services, and unlocking developer velocity through federation. I believe attending will directly support our current initiatives and equip me with knowledge we can apply immediately putting GraphQL at the center of our AI and API strategy.

Here's a high-level breakdown of costs:

- **Registration (early bird through Aug 1):** \$599
- **Registration (standard pricing, through Sept 15):** \$899
- **Hotel (3 nights):** \$XX
- **T&E:** \$XX
- **Total Estimated Investment:** \$XX

Key Benefits:

- Access to 30+ technical talks and success stories from companies like Booking.com, Indeed, Intuit, and Wayfair
- Deep dive into Apollo Federation, Connectors, and emerging use cases like AI agent orchestration
- Hands-on workshops and certification opportunities
- Office hours with Apollo engineers and community experts
- Peer networking with teams building API platforms at scale

If approved, I'd like to attend sessions directly related to:

- [Insert relevant internal project or initiative]
- [Insert another project or goal]
- [Optional: Any governance, AI, or performance topics of interest]

Early bird registration is only \$599 through August 1, so I'd love to confirm soon in order to take advantage of this discounted rate.

Thank you for your consideration.
[Your Name]